

Regulatory Approvals

Aim

This procedure describes the method to be implemented to secure approval from regulatory agencies for processes and activities at the facility affecting air emission, waste management or water discharges, as well as the method for other environmental approvals.

Scope

This procedure provides clear guidelines on applications for government's legislative and regulatory approval for the Organisation.

Responsibility

Regulatory Agency: governmental unit delegated authority for implementing regulations related to ambient air quality, waste management and /or water discharge quality.

Process: materials, activities, equipment associated with operations.

Permit: permit, licenses, certification or other authorisations issued by a governmental regulatory body.

Method

Where operations are identified as potentially requiring environmental permits the Management Representative shall coordinate the investigation and permitting process through the use of an in formal "permit team" comprising of at least the Management Representative and as appropriate, a representative from the function responsible for the operation concerned.

All communications in connection with permits, and specifically those with the relevant regulatory agencies, shall be undertaken in conformance with the Communications procedure.

The "permit team" shall develop a strategy to secure permits in concurrence with existing operational timing plans. The Management Representative is responsible for timely communicating issues to the Management Team.

The Management Representative shall coordinate the preparation, submission and negotiation of permit applications, operating through the "permit team". Permits obtained shall be reviewed to ensure that they adequately cover the operation(s) concerned.

The "permit team" will review the terms and conditions in new permits and modify or establish operational controls necessary to ensure compliance with the permit.

Records

Records shall be retained consistent with Document & Records Management